



Cape Cod District IAABO Board 152

**CONSTITUTION OF THE CAPE COD DISTRICT
BOARD OF INTERNATIONAL ASSOCIATION OF
APPROVED BASKETBALL OFFICIALS
(REVISED 2021)**

Change Log

Date	Whom	Description
August 29, 2011	Bernie Beriau	Article 3, Membership, Section 1 – classified list
August 29, 2011	Bernie Beriau	Article 3, Membership, Section 2 – Associate Classification
August 29, 2011	Bernie Beriau	Article 3, Membership, Section 4 – Inactive Members clarification of dues obligation
August 29, 2011	Bernie Beriau	Article 3, Membership, Section 6 – Dual members, deleted sentence “. IAABO members must be dual members to officiate under the jurisdiction of this board.”
August 29, 2011	Bernie Beriau	Article 4, Duties and Privileges of Members, Section 1. 2 meetings changed to 3. Propationary members changed to Associate members in last sentence of section.
August 29, 2011	Bernie Beriau	Article 5, Governing Body and Officers, Section 1. Omitted last sentence
August 29, 2011	Bernie Beriau	Article 7, Committees, Section 2. Adjusted members count and rewrite of last sentence
October 10, 2011	Bernie Beriau	Article V, Section 4 inserted to describe the term and activation of the office of President and Vice President.
October 10, 2011	Bernie Beriau	Article V, Section 5 renamed due to insertion of Section 4.
November 21, 2011	Bernie Beriau	Article V, Section 4 phraseology “elevated” replaced by “elected”, including that the VP “may be elected”.
August 12, 2015	Bernie Beriau	Article II, Section A. Added “and mechanics”.
August 12, 2015	Bernie Beriau	Article III, Sections renumbered (8 added to correspond to LIFE).
August 12, 2015	Bernie Beriau	Article IV, Section 1. Clarified attendance of Interpretation meeting and added Associate member requirements for meeting attendance and Special Olympics.
August 12, 2015	Bernie Beriau	Article V, Section 1. Replaced the geographical representatives with At-Large designation.
November 23, 2015	Bernie Beriau	Adjust amendment details to include delivery of content through “other methods”.
January 31, 2016	Bernie Beriau	Modified Article XI – Amendments in Constitution

ARTICLE I

Name and Affiliation

This organization shall be known as the Cape Cod District Board of International Association of Approved Basketball Officials #152 and shall be an affiliated member of the International Association of Approved Basketball Officials.

ARTICLE II

Purpose

The purpose of the Organization shall be:

1. To educate, train, develop, and provide continuous instruction for basketball officials;
2. To encourage uniform interpretation of rules and mechanics as approved by the International Association. (IAABO)
3. To promote the welfare of the game of basketball, its players and officials;
4. To maintain the highest standard of basketball officiating; including adherence to the standards of professionalism, integrity and dedication set forth in the by-laws
5. To encourage the spirit of fair play and sportsmanship;
6. To unite in the membership of this organization all fully qualified basketball officials residing within the boundaries of Barnstable, Nantucket, and Dukes counties.
7. To cooperate with all organizations officially connected with the game of basketball in furthering its interests and ideals.

ARTICLE III

Membership

Section 1. Members of this association shall consist of those meeting the requirements of this Board and those of I.A.A.B.O. and shall be classified as follows;

1. Associate
2. Active
3. Active Non-Officiating
4. Dual
5. Honorary
6. Life

Section 2. Associate members are those who are currently enrolled in the candidate's class receiving rules and mechanics instruction.

Section 3. Active members are those in good standing and who have passed all required qualifications for membership as here-in-after listed in the by-laws.

Section 4. Active Non-Officiating members are those in good standing who have paid the IAABO Board #152 inactive dues, fees and applicable assessments in accordance with provisions defined by the By-Laws described in Article VI, Section 3. Active Non-Officiating members have no voting powers and may not hold an elective office. No Active Non-Officiating member may officiate school sponsored games without first attaining active status.

Section 5. Dual members are IAABO members who do not reside in the territory over which this association has jurisdiction, but who have maintained active membership in the board which has jurisdiction over their places of residence and have been accepted as members of this association. They shall be subject to the same duties and entitled to the same privileges as active members except that they may not hold office in this association.

Section 6 Honorary members are those who have contributed outstanding service in the local association and are no longer actively officiating basketball. Honorary members shall also be those who, because in some capacity distinguished themselves in the game of basketball have been elected honorary memberships. They shall be permitted to attend meetings of the association, but shall not have the right to vote or be required to pay dues.

Section 7 Life members shall be those former Active members of this association, who, because of the outstanding contributions they have made to this association, have been honored by election to life membership. Life members shall have voting power but may not hold elective office. They shall be permitted to attend meetings of the association, but shall not be required to pay dues.

ARTICLE IV

Duties and Privileges of Members

Section 1. Active members shall be required to attend an annual interpretation meeting and not less than three other regularly scheduled meetings of this association, which includes the banquet and any clinics scheduled by the Executive Committee, plus requirements as outlined in Article II of the by-laws. Members who have been assigned any scholastic or amateur officiating contest regardless of sport may provide documentation to the Executive committee as an excused absence. Dual members shall attend the same number of meetings as active members unless they furnish satisfactory evidence of having attended such meetings of the board in which they maintain active membership. Associate members shall be required to attend an annual interpretation session, the final meeting of the association in February as well as officiate the Special Olympics event as described by the Interpreter of the association

Dual members shall attend the same number of meetings as active members unless they furnish satisfactory evidence of having attended such meetings of the board in which they maintain active membership. Associate members shall be required to attend an annual interpretation session, the final meeting of the association in February as well as officiate the Special Olympics event as described by the Interpreter of the association.

Section 2. Members shall be required to pay all dues and assessments due to this association and to the International Association of Approved Basketball Officials.

Section 3. Members shall comply with this constitution and by-laws and with the requirements of the constitution and by-laws of (IAABO).

Section 4. Members shall wear the official uniform of (IAABO) and shall receive annually a membership card and the handbook of the International Association; may officiate with other members of such association; and shall receive such other benefits as may be provided by this or the International Association.

ARTICLE V

Governing Body and Officers

Section 1. The elective officers of the association shall be a President, Vice President, Secretary, Treasurer and Three At-Large Members.

Section 2. The officers of the association and immediate past President, shall comprise the executive committees which shall conduct business of the association in accordance with the constitution and by-laws.

Section 3. Election of the officers shall take place at the last meeting of the season, at the conclusion of their respective 2 year terms. Newly elected officers shall take office immediately before adjournment of such meeting. The election shall be conducted in the manner prescribed in the by-laws.

Section 4. The office of President is an elected office through the election of the Vice President. The office of Vice President is determined by election and may be elected to the office of President after the 2-year term of President expires. If the Vice President cannot, or is not elected to the office of President, an election or an appointment by the members of a nominated member in good standing shall determine the President. The term of the President commences at the adjournment of the meeting during which the election results are announced for the incoming Vice President or upon selection process.

Section 5. The executive committee shall have the power to fill a vacancy in any office, except that of President, which occurs during the season. In the event there is a vacancy in the office of President, the Vice-President shall fill such vacancy. Elected officials, or those appointed to fill an expiring term, wishing to vacate their office, shall notify the Executive committee in writing, explaining their decision. The Executive committee may request a discussion with the official for clarification and turnover of materials to the Executive committee.

Section 6. Elected officials, or those appointed to fill an expiring term shall not be vacated from their office by the action of an individual Executive board member or the Executive Board without due process. This due process to include a formal hearing before the entire Executive board and if required a recommendation for cause presented to the members at the next scheduled meeting following the Executive Board hearing. The members shall vote on the Executive Board recommendation with a simple majority of votes required and only where a quorum of two thirds of the active board members are in attendance. The Nomination Committee shall then solicit a replacement candidate from the membership and that candidate shall be appointed to fill the unexpired term.

Section 7. The Executive committee shall solicit input from board members at the annual meeting of a proposed meeting schedule for the following year. The proposed meeting schedule must be approved by a majority vote.

Section 8. The proposed meeting schedule shall include a minimum of 6 meetings, including the mandatory interpretation meeting but not including the banquet October 1 through February 28.

ARTICLE VI

Duties of Officers

Section 1. The President will preside at all meetings of the association and the Executive Committees. He/She shall be a member ex-officio of all committees and shall appoint all committees not otherwise provided for. The President shall transact other business as may of right appertain to this office. The President, or his/her designee, will be the board representative to the MSBOA.

Section 2. The Vice-President shall perform the duties of the President in the absence of same, resignation or disability of that officer, and he/she shall also discharge the duties of the chair when called upon by the President. The Vice President will take roll-call at the beginning of each meeting, keep accurate records of attendance for members, receive and bring forward to the Executive Committee any requests for excused absences.

Section 3. The duties and responsibilities of the Secretary include, but are not limited to; keeping an accurate record of the proceedings of the association and the posting of meeting minutes to the IAABO Board #152 web-site in a timely manner, serve as Secretary to the Executive Committee, carry on the official correspondence of the association and report same at the next meeting of the association, issue membership cards to applicants approved for membership and annually to regularly approved members, is responsible for the accuracy and updating of the roster and reporting of the membership to IAABO, MIAA, all insurances, annual filing with the Secretary of State's office. The Secretary shall preside at the meeting in the absence of both the President and Vice-President. At the expiration of his/her term of office, he/she shall submit any and all records, correspondence, files, property in his/her possession belonging to the Board, or other similar materials which shall be delivered to the Executive Committee for audit and deliver over to his/her successor.

Section 4. The Treasurer shall discharge all financial obligations on being duly authorized to do so by the Executive Committee or by a majority vote of the members present at any regular meeting of the Board. He/She shall make a report at each meeting of all money received and shall report any disbursements made since the previous meeting. At the expiration of his/her term of office, he/she

shall submit a financial report which shall be referred to the Executive Committee for audit and deliver over to his/her successor any money or property in his/her possession belonging to the association.

Section 5. The Interpreter shall conduct rules sessions for members of the association either as part of the regular meetings or in separate sessions. Upon request he/she will arrange an annual clinic for all coaches, players or interested personnel. In addition, with the membership committee, he/she will supervise the training and grading of applicants and associate members. He/She shall also, in the interest of uniformity, interpret the rules and shall continuously endeavor to educate members of this association in the mechanics and techniques of officiating.

Section 6. At-Large Members shall be the contact for members. They shall report all concerns received from members to the President and Executive Committee of the Board.

ARTICLE VII

Committees

Section 1. The Executive Committee shall handle all business of the Board occurring between regular meetings. The Executive Committee will determine the meeting dates for each upcoming season. The Executive Committee shall receive and thoroughly investigate all protests, complaints, or irregularities as made by, or against, this association, officials, coaches, players, leagues, or teams. It shall afford any members charged with any offense the right to be heard in person and/or to submit a written statement in his/her own behalf. In handling these complaints or grievances, the Executive Committee shall have authority to take such action as it deems necessary except that it shall take no action to suspend or expel a member, other than for failure to attend the required meetings, legal domicile as defined by I.A.A.B.O., pay dues, fines or other financial requirements, without having first obtained approval of the members of this association as provided in by the by-laws. The decisions and recommendations of the committee shall be reported at the regular meetings of the association.

Section 2. There shall be a membership committee composed of the

Interpreter and President (or designee) plus three members appointed by the President. Term of committee members shall be for one year. The chairman shall be elected annually by committee members from its own membership. The focus for the membership committee is dedicated to the education, recruitment and retention of basketball officials for Board #152.

ARTICLE VIII

Delegate to Annual Meeting

Section 1. The Secretary shall be the delegate to the Annual Meeting of the International Association of Approved Basketball Officials. His/Her expenses shall be paid by this association in so far as possible.

Section 2. In the event the secretary is unable to attend the annual meeting, the President shall be the delegate. If neither the Secretary nor the President can attend, the Vice-President shall be the delegate. If none of the above officers can attend the meeting, the Executive Committee shall appoint the delegate to the annual meeting.

ARTICLE IX

Delegate to Annual Meeting of Interpreters

Section 1. The Interpreter shall attend the annual special conference of official Interpreters held under the direction of IAABO. His/Her expenses shall be paid by this association.

Section 2. In the event the Interpreter is unable to attend this meeting, the Executive Committee shall appoint the delegate to attend in his/her place.

ARTICLE X

Parliamentary Procedure

Section 1. Roberts Rules of Order shall be used as the Parliamentary Guide.

ARTICLE XI

Amendments to the Constitution

Section 1. Proposed amendments shall first be presented in writing to the Secretary no later than 14 days prior to the next regularly scheduled meeting of the board. The proposal shall include the rationale for such changes.

Section 2. The Secretary will present the proposal to the remainder of the Executive Board at a special meeting and/or by approved methods such as electronic mail. All proposed amendments must be consistent with the purpose of the Board as outlined in Article II and in adherence with the Constitution of the IAABO.

Section 3. Following approval of the proposed amendment by the Executive Committee, the Secretary will provide written notice of the proposed amendment(s). The proposed amendment(s) shall be read and open for discussion at the next regular meeting of the board, published on the Board #152 home web site, and/or furnished via electronic mail to eligible voting members.

Section 4. At the annual meeting, or special meeting for that purpose, proposed amendments, including any rewording, revisions or edits, will be read for the second time, discussed, and accepted following Roberts Rules of Order to be eligible for a vote.

Section 5. A quorum of 30% of the association must be present to have a valid vote.

Section 6. The Constitution and/or By-laws may be amended by a two-thirds majority vote of the members of the board present or submitted through approved methods such as electronic mail.



Cape Cod District IAABO Board 152

**BY-LAWS OF THE CAPE COD DISTRICT BOARD
OF INTERNATIONAL ASSOCIATION OF
APPROVED BASKETBALL OFFICIALS
(REVISED 2016)**

Change Log

Date	Whom	Description
August 29, 2011	Bernie Beriau	Article 2, Qualifications for Membership, Section 2. Various adjustments, removal of last sentence
August 29, 2011	Bernie Beriau	Article 2, Qualifications for Membership, Section 3. Adjust the Probationary/Associate names
August 29, 2011	Bernie Beriau	Article 2, Qualifications for Membership, Section 4 deleted - duplicate
August 29, 2011	Bernie Beriau	Article 2, Qualifications for Membership, Section 5. Committee omitted.
August 29, 2011	Bernie Beriau	Article 3, Transfer of Membership, Section 2 deleted
August 29, 2011	Bernie Beriau	Article 4, Voting Privileges, Nominations and Elections of Members, Section 4 clarify committee details
August 29, 2011	Bernie Beriau	Article 4, Voting Privileges, Nominations and Elections of Members, Section 5 clarify voting process
August 29, 2011	Bernie Beriau	Article 4, Voting Privileges, Nominations and Elections of Members, Section 6, clarify tabulation process
August 29, 2011	Bernie Beriau	Article 5, Fines and Suspension of Members, Section 1, clarify and adjust attendance count and fine.
August 29, 2011	Bernie Beriau	Article 5, Fines and Suspensions of Members, Section 5, include MIAA affiliated officials
August 29, 2011	Bernie Beriau	Article 8, Game Fees, Section 1 Deleted
October 10, 2011	Bernie Beriau	Article 9, Order of Business items adjusted
October 10, 2011	Bernie Beriau	Article 8, Officers and Terms section inserted to replace original Article 8
October 19, 2011	Bernie Beriau	Article 4, Section 5. Absentee votes received clarification
October 19, 2011	Bernie Beriau	Article 5, Section 1. Clarified "missed required" meetings
October 19, 2011	Bernie Beriau	Article 5, Section 2. Removed game withdrawal requirement and replaced with recommendation
October 22, 2011	Bernie Beriau	Article V, Section 4 adjusted to remove "attained" and identify election or selection process of president.
October 22, 2011	Bernie Beriau	Article VIII Section 1 adjusted to remove "attained" and assumed.

October 22, 2011	Bernie Beriau	Article VIII Section 6 added to identify the Representatives election process and term
October 22, 2011	Bernie Beriau	Article IX, Section 1 spelling error corrected
October 25, 2011	Bernie Beriau	Article VII, Section 1 replaced membership specific details with committee duties
October 25, 2011	Bernie Beriau	Article VII, Section 2 removed
October 25, 2011	Bernie Beriau	Article VII, Section 3 moved to Article V, Section 7 with additional phraseology.
August 12, 2015	Bernie Beriau	Recommended updates.
November 23, 2015	Bernie Beriau	Adjust By-Law amendment submission and vote to emulate Constitution.
November 23, 2015	Bernie Beriau	Modify Article 5 section 6 to include “Varsity” in both sentences reflecting double assignments.
January 31, 2016	Bernie Beriau	Modified Article VI Section 5 to clarify Inactive Dues.
January 31, 2016	Bernie Beriau	Added Section 7 to Article VI – Board pays dues of Elected Officers.

ARTICLE I

Meetings and a Quorum

Section 1. The Board will conduct no less than six meetings from October through February. Four of these meetings are devoted to rules study and officiating procedure. The last meeting will be the annual meeting at which time there will be the election of officers during election years or if a vacancy has occurred, and a vote to accept any proposed amendments to the Constitution or By-laws. Determination of meeting dates will be the purview of the Executive Committee during an annual spring meeting. The Executive committee shall present a proposed schedule of meeting dates as included in Article V; Section 8 to the membership through approved methods. The Executive committee may reschedule meetings to accommodate those requirements, but may NOT reduce the number of meetings or alter the meeting schedule without membership review and approval. Meeting dates are subject to the availability of suitable space. The Secretary will arrange for reserving such space and communicating the schedule of meetings to the general membership. In some cases, scheduled space may not be available and changes to the published schedule may occur.

Section 2. Special meetings may be called at the discretion of the President or upon request in writing of five members to the President.

Section 3. A quorum shall consist of 30% of active and dual members.

Section 4. If held, the 3-Official clinic will not count towards the attendance requirement for members

ARTICLE II

Qualifications for Membership

Section 1. ADMISSION TO MEMBERSHIP

- a. **Membership.** Active/Officiating Membership is open to applicants eighteen (18) years of age or older who establish a satisfactory record of health and character; and file a written application to the Board Interpreter along with fees required. In addition to the requirements set forth below, qualified applicants must pass an official IAABO Written Examination prepared by the Rules Examination Committee, and administered on the first or last Monday in November with a passing grade of eight percent (80%).
- b. **Practical Floor Test.** Those applicants that pass the official IAABO Written Examination will be eligible to take the IAABO Practical Floor Test. The Board Secretary will send the examination results to the Executive Director and update the Board roster to reflect the addition of new members.
- c. In addition to the foregoing, applicants must pass all testing requirements, comply with all attendance requirements, pay all dues and assessments, and otherwise comply with all requirements established by the Constitution and By-laws of Board #152.
- d. **Registration.** Every applicant who passes the IAABO Written Examination, the IAABO Floor Examination, any applicable oral examinations or other evaluation criteria, complies with meeting and attendance requirements and pays the appropriate dues, must be registered with the Association Office on or before the ensuing fifteenth day of May as an Active/Officiating (AO) member. The treasurer shall collect the international registration fee and remit the international registration fee. The Secretary shall register members with the Association office, the MSBOA, and current insurance agencies.
- e. **Waiver.** An applicant who has had at least three (3) years' experience officiating basketball at the sub-varsity high school or college level and has been certified by a duly qualified commissioner or Association, may be admitted as an Active/Officiating member. The Board may waive the requirements of Subsections b, c and/or d above by a majority vote of the general membership..
- f. **Optional Examination Procedure.** Those applicants who fail to attain a score on an Official IAABO Written Examination of eighty-six percent (86%) but whose grade is at least seventy-six percent (76%) may, at the option of the applicant's Area Board, take the IAABO Practical Floor Examination and take an alternate official IAABO Written Examination prepared by the Rules Examination Committee as follows: 1. For Area Boards administering the Written Examination on the first Monday in November, applicants must take the Alternate Written Examination on either the last Monday in November; or on the first Monday in March of the following year, at the option of the Area Board. 2. For Area Boards administering the Written Examination on the last Monday in November, applicants must take the Alternate Written Examination on the first Monday in March of the following year.

Section 2. EXAMINATION

Every Active/Officiating member shall take an annual Written Examination. Board #152 has the option of using either the annual or refresher examination for this purpose. If the annual examination is utilized, it shall be administered on the last Monday in November subsequent to the time it is taken by the applicant. The Board may use the results of the examination as it feels will be most beneficial for the interest of the Board and members. Failure to submit a completed examination to the Board Interpreter or his/her designee, is in direct violation of the IAABO Constitution and will result in "member not in good standing" status.

Section 3. TERM OF MEMBERSHIP

Subsequently and if such member shall remain in good standing according to the regulations and other criteria of Board #152, she/he shall be entitled, except for the permissible limitation stated in Section 6 of Article III concerning Dual members, to all the rights and privileges of membership and shall be bound by the rules and regulations expressed herein and by the Rules and Constitution and By-Laws of Board #152.

Section 4. LAPSED MEMBERSHIP

A member whose name is dropped from the membership rolls because of resignation or failure to pay dues may reinstate his/her membership within two years of termination thereof by written application to Board #152. If reinstatement is sought by a member whose name was dropped from the membership rolls by reason of failure to pay dues, Board #152 shall require payment of all delinquent dues and assessments.

Section 5. REQUIRED ATTENDANCE

All Active/Officiating (AO) members of this Association shall be required to attend not less than three meetings immediately before or during a basketball season in addition to a designated interpretation meeting.

Section 6. FINANCIAL OBLIGATION

Members shall be required to pay all dues, fines and assessments to the Board, or through such Boards to the Association by designated due dates.

Section 7. GOVERNING AUTHORITY

Members shall comply with the requirements of the IAABO Constitution and the Constitution and By-Laws of Board #152.

Section 6. RIGHTS OF MEMBERS

Members may wear the official uniform; annually receive a membership card and the Handbook; officiate with other members of this Association; and shall receive such other benefits as may be provided by the Association or Board #152. There are no restrictions upon members as to where they function. Members officiating in an area outside the geographical jurisdiction of Board #152 may be governed by the contracts, rules, regulations and fee schedules which govern Board members in that area.

Section 7. GROUNDS FOR DISCIPLINE

For the failure to comply with the Constitution of IAABO, the Constitution or By-Laws of Board #152, or regulation(s) of a member's Area, District or State Board, International Association or the Executive Committee, delinquency in the payment of dues, assessments or penalties; or for any other conduct conclusively established to be contrary to the best interests of the Association or conduct which reflects discredit upon the Association, a member may be suspended for not more than one year, may be expelled, and/or fined. An expelled member desiring reinstatement to membership in the Association shall submit an application to the Executive Committee of Board #152 and successfully complete all requirements of Article II Section 1a through d. No waiver or optional examination procedures are permitted.

Section 8. APPEAL

Any member who has been suspended or expelled by a Board may appeal such suspension or expulsion to a District and then a State Board (if the Area Board is affiliated with a District and/or State Board). Following the disposition of all appeals to the local, District, and State boards, the member may then appeal directly to the I.A.A.B.O. Executive Committee. The Executive Committee shall conduct a plenary hearing on notice to all parties which notice shall set forth the procedure and governing rules for the conduct of the hearing. In appropriate cases, including, but not limited to when an expedited procedure is necessary, the Executive Committee may direct that an appeal hearing be conducted by a telephone conference call, subject to the quorum requirements set out in this Constitution. The statements and testimony presented during the telephone conference call shall be recorded and reflect that the appeal hearing was conducted by a telephone conference call at which all parties and participants could simultaneously hear each other. Any action taken in an appeal hearing held via telephone conference shall be reported by the President at the next regular Executive Committee meeting. All costs and expenses associated with the hearing by the Executive Committee shall be apportioned and assessed by the Executive Committee. The appellant shall deposit with the Association a deposit for costs or a surety bond, in an amount to be determined by the Executive Director, to cover anticipated costs and expenses of the Executive Committee hearing. The decision of the Executive Committee on the appeal shall be final.

Section 9. JURISDICTION

If a Board shall fail to act in the event of a violation of Section 15 of this Article, the Executive Committee may take action.

Section 10. APPLICANTS

Applicants for new membership must have submitted a written application to the Interpreter accompanied by pre-determined fees for expenses of taking the

classes and examination. This fee is non-refundable. Application together with the above-named fee shall be submitted to the Interpreter by pre-determined and published due dates. (IAABO examination is usually the first Monday in November.) Having met the criteria in Article II, Section 1, all such applications received shall be referred to the membership committee for necessary action. Candidates that successfully pass the requirements of the class, written examination and floor test are eligible to become Active Officiating members of Board #152 and receive all the benefits of such. The Secretary will update the official board roster with IAABO and the Treasurer will make payments on behalf of these members immediately upon the completion of their requirements.

Section 11. HONORARY/LIFE MEMBERSHIP

Each year the membership shall review the membership of the association to determine if any members are deserving of honorary or life membership. Recommendation for such membership shall be submitted at the annual meeting and shall require two-thirds vote of the voting members present.

ARTICLE III

Transfer of Membership

Section 1. ACCEPTANCE OF TRANSFER: Board #152 must accept a member who, because of a change in his legal residence, comes within the jurisdiction of such Board. Such member shall have the same status of membership as he had at the time of his transfer and shall be subject to the rules and regulations of the Board to which he transfers. If at the time of his transfer, he has paid his dues to the Board from which he is transferring, he shall not be required to pay additional dues for that year. However, he shall be subject to the same assessments which the new Board requires of its members.

Section 2. TRANSFER OF AUTHORITY: The secretary of the Board from which a member is transferring, shall notify the secretary of the Board into whose jurisdiction the member is transferring, as well as the Executive Director, of such transfer. Such notification shall include the status of the member and any other information which the secretary deems necessary.

Section 3. MEMBER'S STANDING: A Board may not accept into membership a member who is not in good standing with the Association and the Board from which he/she is transferring.

ARTICLE IV

Voting Privileges, Nominations and Election of Members

Section 1. Each active, life, and dual member in the association in good standing is entitled to one vote.

Section 2. An excused active or dual member in good standing may vote by a written proxy.

Section 3. Inactive and honorary members are eligible to attend all meetings with the approval of the President. They do not have the privilege to vote.

Section 4. The President shall appoint a nominating committee of 3 members in good standing at the first meeting of the Association of the current season, after the annual Interpretation meeting. The committee will poll the membership for nominations and present a slate of candidates to the membership for review through paper or electronically, before the January Business meeting of the current season. Nominations may also be made from the floor at the January Business meeting of the current season.

Section 5. Balloting will be by secret ballot through paper or electronically. If the ballot is with paper, the Secretary will prepare the ballot with the candidates prior to the voting phase of the annual meeting. The ballots will be presented to those in attendance for the vote. Absentee ballots must be available to those who apply for said ballot 2 weeks before the scheduled vote. The ballot must be received by the voting committee from those absentee members no later than one week prior to the scheduled vote. Ballots received less than 1 week prior to the vote will be discarded. If the balloting will be performed electronically, the Secretary will prepare the ballot with the candidates prior to the annual meeting. The ballot will be e-mailed to all the eligible voting members 1 week prior to the annual meeting with instructions specific to the voting policy. Each ballot will be e-mailed to the nominating committee for tabulation.

Section 6. The nominating committee shall receive and count all votes and submit the tabulation to the President who shall announce the result of each election

Section 7. New officers shall take office immediately upon election.

ARTICLE V

Fines and Suspensions of Members

Section 1. Any member not attending the required amount of business meetings (Sect. 1 Art. V of the Constitution) shall be fined \$10.00 for each required meeting he/she is absent, unless said member shall have been excused for good cause by the executive committee of the association. Excused absences can be submitted to officers of the association within a reasonable time and may include approved, documented officiating assignments. If a member fails to pay the fine prior to the first meeting of the new season he/she will be designated as “not in good standing” and remain in that status until the issue is resolved

Section 2. All requests for excused absence(s) shall be submitted in writing to the Vice President of Board #152 prior to such absence, or within 48 hours of a missed meeting. Such requests will be reviewed by the Executive Committee and a determination will be made. The results of the determination will be communicated directly to the member in writing. If a member fails to pay the fine prior to the next meeting, he/she will be immediately suspended and retain the status of a member “not in good standing”. As a member not in good standing, the member relinquishes the benefits and rights of membership, including voting, until the fines are paid, or a determination has been made regarding allowing an “excused” absence.

Section 3. Any member failing to fulfill an assignment by the Commissioner shall be fined the amount of the assignment missed and the assignor(s) will be notified with a recommendation that 2 games be withdrawn from the official’s schedule. A second offense results in immediate suspension, notification to the Commissioner(s) and subject for review for re-instatement for the subsequent officiating season. All fines go to the Board treasury. If a member fails to pay the fine immediately he/she will be suspended.

Section 4. Any member whose actions are detrimental to the best interest of the association is subject to suspension or expulsion from the association by a two-thirds vote of the voting members present at any meeting OR subject to any appropriate action determined by the Executive Committee. All recommendations for suspensions or expulsions must be made by the Executive Committee.

Section 5. Any fines that are not paid within 10 days, except where noted otherwise, the member shall be suspended for the remainder of the season. Fines shall be made payable to the association, and received by the Treasurer of the association by the date due.

Section 6. Members of this association are not allowed to knowingly officiate with any official not connected with the International Association or the MIAA. Charity games are an exception. Members of this association may not officiate with suspended members. Willfully and knowingly doing so will result in failure to adhere to Article V., Section 4 of the by-laws.

Section 7. Members of this Board shall not accept more than one varsity assignment in any calendar day. A member who accepts more than one varsity assignment is subject to a fine and/or suspension that will be determined by a review committee. The review committee shall consist of the President, Vice-President, Secretary and three members of the association to be appointed by the President. Exceptions can be allowed under emergency conditions only on a case by case basis.

Section 8. The Executive Committee shall investigate all complaints relative to any activities or actions of the members, received by the President, and shall recommend appropriate action to the President of the Board.

Section 9. Any member who is fined and/or suspended by the association may, within five (5) days of notification of such fine and/or suspension, file an appeal to the Executive Committee. This appeal must be done in writing and sent to the President of the Board. All fines and suspensions will be stayed pending the outcome of the appeal process. Once the appeal is received, it will be heard by the Executive Committee at their next session. If, after an appeal, a member's fine and/or suspension is upheld, even if reduced, the guidelines contained in this document will be invoked for payment of fine, or service of suspension.

ARTICLE VI

Fees, Dues and Assessments

Section 1. The membership year shall be from April 1 of each year to March 31 of the succeeding year.

Section 2. The Board shall, by motion and simple majority vote, determine the annual dues for Active, New and Dual members based upon fee structure(s) and inflation.

Section 3. The Board shall, by motion and simple majority vote, determine the annual dues for Inactive members based upon fee structure(s) and inflation.

Section 4. No annual dues shall be charged to Life or Honorary members.

Section 5. Active, inactive and dual members shall pay dues as of March 15 for the succeeding year plus any fines and assessments to remain in good standing. If dues are not paid by May 1, the member shall not be listed with the International office and he/she shall forfeit his/her membership. Upon payment of his/her current dues, including fines, such member may regain his/her standing as an active member. Any payments after March 15 will be assessed a fine of \$25.00. Also, payments after May 1 will be an additional \$35.00 late fee for reinstatement with IAABO.

Section 6. The annual dues payable to IAABO of the current President, Secretary, Interpreter and Treasurer shall be paid by the board.

ARTICLE VII

Duties of Committees

Section 1. The chairperson(s) of each committee is responsible for the direction, activities, reporting and recruiting of members so that the committee remains viable and worthy.

Section 2. Committee chairperson(s) will be appointed by the President. The Chairperson of each committee will be allowed to select his/her committee members. If the chairperson cannot recruit sufficient membership to the committee in a timely manner, the President will appoint from the general membership to fill vacancies on committees.

ARTICLE VIII

Officers and Terms

Section 1. President. The President is elected as the Vice President at the annual meeting through the nomination and ballot process as described in Article IV V Section 6 4 two (2) years prior to the commencement of the term. Upon completion of the two (2) year term, the President becomes the President-elect and retains that title for two (2) years. After service of two (2) successive years, the Vice President is elevated to the office of President as soon as the current President's term expires in accordance with Article V Section 4.

Section 2. Vice President. The Vice President is elected through the nomination and ballot process as described in Article IV. V The term of office is two (2) consecutive years.

Section 3. Secretary. The Secretary is elected through the nomination and ballot process as described in Article IV V. The term of office is two (2) years. -

Section 4. Treasurer. The Treasurer is elected through the nomination and ballot process as described in Article IV V. The term of office is two (2) years.

Section 5. Interpreter. The Interpreter is elected through the nomination and ballot process as described in Article IV V. The term of office is two (2) years.

Section 6. At-Large Members are elected through the nomination and ballot process as described in Article IV. The term of office is two (2) years.

Section 7. All Officers are expected to make every attempt to be in attendance of all regularly scheduled business meetings of the Board. If an officer cannot attend a meeting, he/she must provide notification to the Executive Committee.

ARTICLE IX

Order of Business

Section 1. The order of business at all meetings of this association shall be as follows:

- 1) Meeting called to order – Moment of Silence
- 2) President’s Message
- 3) Secretary’s Report
- 4) Treasurer’s Report
- 5) Communications
- 6) Committee Reports
- 7) Unfinished business
- 8) New business
- 9) Interpreter Session
- 10) Good of the Order
- 11) Concluding Remarks
- 12) Next Meeting announcement
- 13) Adjournment

ARTICLE X

Amendments to the By-Laws

Section 1. Proposed amendments shall first be presented in writing to the Secretary no later than 14 days prior to the next regularly scheduled meeting of the board. The proposal shall include the rationale for such changes.

Section 2. The Secretary will present the proposal to the remainder of the Executive Board at a special meeting and/or by approved methods such as electronic mail. All proposed amendments must be consistent with the purpose of the Board as outlined in Article II and in adherence with the Constitution of the IAABO.

Section 3. Following approval of the proposed amendment by the Executive Committee, the Secretary will provide written notice of the proposed amendment(s). The proposed amendment(s) shall be read and open for discussion at the next regular meeting of the board, published on the Board #152 home web site, and/or furnished via electronic mail to eligible voting members.

Section 4. At the annual meeting, or special meeting for that purpose, proposed amendments, including any rewording, revisions or edits, will be read for the second time, discussed, and accepted following Roberts Rules of Order to be eligible for a vote.

Section 5. A quorum of 30% of the association must be present to have a valid vote.

Section 6. The Constitution and/or By-laws may be amended by a two-thirds majority vote of the members of the board present or submitted through approved methods such as electronic mail.